



Senior Buyer

Overview

Red Sun Farms is one of the largest fully vertically integrated, high-tech greenhouse growers in North America. Our seed to plate approach closes the gap between grower, retailer, and consumer; allowing us to develop an exceptional product and an exemplary level of customer service from all our locations, 365 days per year.

We are currently seeking candidates for the position of **Senior Buyer** in our **Kingsville office**.

The Senior Buyer will primarily be responsible for the tactical procurement of supplies, equipment, and services to be used by the organization. The Senior Buyer coordinates their efforts with the farm and warehouse to maintain the appropriate level of inventory. This role will utilize expert knowledge to purchase goods and services that meet quality requirements and specifications at the most favorable price for the company, while simultaneously building and maintaining strategic relationships with key suppliers.

What We Offer

- Competitive compensation
- An incredible and supportive work environment
- Comprehensive health benefits
- Defined contribution pension plan
- Paid sick days
- Company events and social gatherings
- Employee and Family Assistance Program
- Employee Discount Program

Main Responsibilities

- Oversee all purchasing activities, including packaging, raw materials, machinery, and other essential supplies, ensuring cost-effective procurement and alignment with business needs
- Conduct extensive research and negotiate contracts with suppliers while managing inventory and ensuring all purchases align with budget constraints
- Maintains an extensive database for all orders that is up to date and provides information for analysis and reporting
- Supports the Supplier Scorecard Process management, evaluations & reviews; including claims against suppliers
- Conducts cost analysis on the coordination & execution of competitive bids and the implementation of supply agreements & rebate programs
- Establishes delivery schedules, monitor progress and contact clients and suppliers to resolve issues
- Collaborate with cross-functional teams to understand their requirements and provide procurement solutions that meet their needs
- Drives continuous improvement projects to optimize process and improve productivity to meet and exceed business objectives
- Ensures compliance with company guidelines, purchasing policies, and procedures
- Supports the set-up of vendors identified by the Marketing & Packaging or Operations teams



- Develop simplification applications to eliminate manual inefficiencies in procurement operations, ensuring focus on high-value work
- Oversee the Inventory Specialist, ensuring alignment with procurement and inventory management goals
- Ensure compliance with controls, audit readiness, and transparent governance
- Stays current with changes that may impact the supply and demand of needed products and materials, advising relevant stakeholders of potential impacts
- Identifies cost savings and accountability to implement the respective changes
- Communicate effectively with suppliers to negotiate pricing, discuss order specifications, address issues, and maintain strong business relationships

Qualifications

- Bachelor Degree in Business, Finance, Supply Chain Management, or a related field
- 3 – 5+ years experience in a purchasing role
- Strong knowledge of industry market trends and conditions
- Working experience in the Produce industry preferred
- Strong negotiation skills with the ability to identify common ground and develop commercially viable solutions while effectively assessing and managing risks.
- Exceptional oral and written communication skills to communicate effectively with all levels within the organization and with external stakeholders
- Capable of quickly analyzing and resolving unexpected challenges with a proactive and solution-driven approach.
- Experience drafting vendor agreements including the ability to strategically assess and mitigate risk with vendors and suppliers through well-structured agreements
- Strong analytical skills, problem solving skills and detail-oriented
- Ability to work with tight timelines and under pressure
- Knowledge of Famous software an asset
- Spanish language considered an asset

Working Conditions

- Work is performed in an office setting
- Sitting or standing for an extended amount of time
- Manual dexterity required to use desktop computer and peripherals
- Interaction with customers, employees, suppliers, and management
- May require working occasional evenings, weekends, and holidays as business demands
- May require occasional travel

Interested?

Interested candidates are asked to submit their resume to the attention of Human Resources, Red Sun Farms HumanResources@redsunfarms.com

Red Sun Farms welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all applicants for their interest, however, only those selected for interview will be contacted.